



The Surat People's Co-op. Bank Ltd.

Estd.: 1922

Multi State Scheduled Bank

Regd./Central Office: "Vasudhara Bhavan", Timaliyawad, Nanpura, Surat - 395001.

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Job Profile & Key Responsibilities

Post: 1	IT Clerk – System Engineer
Job Requirement:	<ol style="list-style-type: none">Knowledge of Data Center architectureKnowledge of network devices like Firewall, Router, Switches, Hubs, Load Balancers, Gateways, etc.Knowledge of Operating Systems like RedHat Linux, Microsoft Windows ServerKnowledge of Internet Connectivity architectureKnowledge of network monitoring tools
Key Responsibilities:	<ol style="list-style-type: none">Design, configure, and maintain the bank's network infrastructure, including routers, switches, firewalls, and wireless networks.Monitor network performance and troubleshoot network issues to ensure high availability and optimal performance.Implement and manage IPSEC, VPNs, VLANs, and other network security measures to protect the bank's data and communication.Ensure network security by configuring and managing firewalls, intrusion detection/prevention systems (IDS/IPS), and other security appliances.Troubleshoot basic server OS level issuesEnsuring compliance with industry best practice and RBI guidelinesManaging updates and patches of the devices

Post: 2	IT Clerk – DB Admin
Job Requirement:	<ol style="list-style-type: none">Knowledge of PL/SQL scripting and queriesKnowledge of Oracle DatabaseKnowledge industry best practices related to the database administrationKnowledge DB size, tablespace, access managementPreferred to have knowledge of extracting data from DB in different formatsPreferred to have knowledge of generating reports from the data extractsAdvantage to have knowledge of MSSQL & MySQL
Key Responsibilities:	<ol style="list-style-type: none">Installing, configuring & maintaining databasesExtracting data by forming queries based on inputs from business teamsSetting up Prod, DR & HA environmentMonitoring DB for performance & healthEnsuring compliance with industry best practice and RBI guidelinesManaging updates and patches of databasesDesigning and implementing DB backup plans

Date: 16/11/2024